

JEREMY TREADWELL

1337 N. LATROBE | CHICAGO IL, 60651 | WWW.JEREMYTREADWELL.COM

To Whom it may concern,

I would like to express my interest in a Graphic Design position with your company. I am an 5th year student at Bradley University where I will receive my Bachelor of Science degree in Graphic Design and Multimedia in May of 2009. I am confident that I would aide your company by producing high quality conceptual work and enhancing the creative department.

I have extensive knowledge of layout and design techniques and software. My experiences include working for the Bradley Scout, several internships and pro-bono work done through my collegiate experience. These positions taught me how to manage my time efficiently to meet deadlines, adapt readily to new responsibilities, work as a team member and function well under pressure.

I hope you will agree that the cumulation of my academic training, internships and work experiences have prepared me for the demands of being an employee with your company. Thank you for your time and consideration.

Sincerely,



Jeremy Treadwell

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Objective

My objective is to obtain a position in Graphic Design and Multimedia that will utilize my skill and learn through working with others.

Education

2004-May 2009 **Bradley University, Peoria, IL.**
Bachelor of Science in
Graphic Design and Multimedia.

Design Experience

2000-2004 **Chicago Graphic, Chicago, IL.**
Graphic Designer
Responsible for project intake and organization,
Designing promotional products in common formats
as well as pre-press process methods.

2004-Summer **Gallery 37, Chicago, IL.**
Graphic Designer
Designed promotional materials for the
Theatre department, Music department,
and logo design.

2005-2006 **Bradley Scout, Peoria, IL.**
Production Assistant
Designed graphics for Bradley's newspaper,
specifically the Voice and Sports section,
also assisted in layout.

2007-Aug. 08 **Poforma, Peoria, IL.**
Design Intern
Design Intern responsible for various sports related
design projects. Also assisted in office related tasks.

2008-Present **St. Paul Church, Peoria, IL.**
Head Multimedia
Designer
Produce DVD's and packages of services, also
managed the website and designed all outgoing advertisements.

Activities

Student Admissions Representative
Alpha Phi Alpha Fraternity, Inc.
NfiniT Hip-Hop Dance Team
Bradley University Student Senate
Activities Council of Bradley University
Bradley University Gospel Choir
Bradley Chorale & Chamber Singers
Member of AIGA - Chicago Chapter

Skills

Design principles	Adobe Suite CS3
Creative process	Final Cut (Pro / Express)
Typography	Illustration
Print production	Computer Repair
Project management	MAC and PC Platforms
Customer Service	HTML, XHTML
Technical support	Javascript, CSS